



Heathlands Primary School and Foundation Unit

Ransom Road, Rainworth, Notts. NG21 0DJ

Executive Head Teacher: Mr Shaun Walker

Head of School: Mrs Sally Morgan

Telephone: 01623 401402

Email: office@heathlands.notts.sch.uk

Website: www.heathlandsprimary.co.uk

8th September 2025

Dear Parents / Carers

Parent/ Teacher Introduction Meetings

Parent/ Teacher Introduction appointments for parents/ carers will be taking place next week on **Tuesday 16th September and Wednesday 17th September** between **3:30pm and 5:50pm.**

These sessions are a 10-minute meeting with your child's class teacher to discuss how your child has settled generally into their new class and to look at what areas they need to focus on this year. It is also a good chance for you to meet your child's class teacher and discuss any questions you may have.

There is a list available from today in your child's classroom for you to sign up for an appointment.

If you are not able to sign up yourself, please send a note with your child stating your preferred time and date or contact the school office directly by phone, email or the school gateway.

More information:

- If you know you are going to need longer than 10 minutes (for example you may want to discuss any medical needs or special educational needs in more detail), please contact the class teacher and they will book you a meeting outside of the usual Parent/ Teacher Introduction Meeting if needed.
- Please use the main entrance and wait in the corridor areas outside your child's classroom.

Please remember that you don't have to wait for a meeting to talk to us, particularly if you have a concern; you can make an appointment with us at any time.

Yours sincerely

Mr S Walker
Executive Head

Mrs S Morgan
Head of School



Respect



Kindness



Pride



Courage



Responsibility



Aspiration